

## IQAC MEETING NO.2

A Meeting of the IQAC Committee was held on Tuesday, May 16, 2023 at 2:30 p.m. in the Conference Room of the College under the chairmanship of Dr Sunanda Haldar, the Principal of the College to discuss the following agenda.

Agenda:

1.Submission of Self Study Report(SSR) by 26<sup>th</sup> May, 2023 as in response to our appeal, the NAAC team has second time extended the date of submission of the same.

2. Miscellaneous.

### MINUTES

The Principal reported that the College has been registered with the UGC for NAAC purpose and has already deposited the amount of Rs.30, 000/- for registration.

Submission of Self Study Report was discussed. The convenor presented the updation made on the UGC portal. Each points were read out and discussed.

Resolved that the Principal be authorized to proceed with the updation of the UGC requirements on the portal for NAAC purpose.

The Principal emphasized on the formation of Academic Council at the earliest.

Resolved that the Academic Council be formed with the following members.

1.Dr Sunanda Haldar ,Principal.

2.Zarrin Sattar, Teacher

3.Mrs.Raunaque Saba, Teacher.

4.Zeenat Mushtaque, Teacher

1.Dr.Gholam Sarwar,Governing Body.

2.Mr.Manzar Jameel, Governing Body.

1.Student.

2.Student.

The Academic Council is supposed to collect Alumni feedback and Student's feedback.

Resolved that the Student's Council be formed. Dr Sunanda Haldar was authorized to take initiatives.

Mr.Manzar Jameel drafted the letter informing the students to send their information in order to form an Alumni Association of the College.

Resolved that it should be uploaded in the College Website.

Miscellaneous: Nothing arose in the miscellaneous agenda.

*Paareen Kare*  
16.05.23

PRINCIPAL  
MILLI AL AMEEN COLLEGE (For Girls)

*Sunanda Haldar*  
16/5/23