

MILLI AL-AMEEN COLLEGE (For Girls)

Affiliated to CALCUTTA UNIVERSITY)
Recognised Minority Educational Institution
ESTABLISHED BY MILLI EDUCATIONAL ORGANISATION
Milli Al-Ameen College (For Girls)
43, Hare Krishna Konar Road, Kolkata - 700 014
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Meeting Notice

Quality Assurance Cell

(IQAC) Meeting

Date: 8th April, 2025

Time: 3 pm

Venue: Board Room

To: All IQAC Members

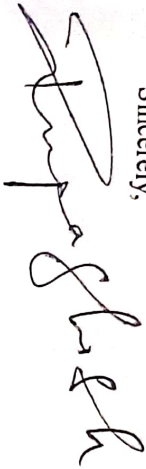
You are cordially invited to attend the forthcoming IQAC meeting, scheduled to take place on 8th April, 2025. The meeting will address the following agenda:

1. Internship for Fourth Semester: Discussion on the internship program for fourth-semester students.
2. Development of Research Cell: Plans and strategies for establishing a Research Cell.
3. Bridge Courses in English: Introduction of bridge courses to enhance English language proficiency.
4. Enrollment Issue: Addressing concerns related to students enrollment.
5. Upgradation of Library: Plans for upgrading the library infrastructure and resources.
6. Students Support and Progression: Discussion on students support services and progression tracking.
7. Psychological Counselling: Introduction of psychological counselling services for students.
8. Incubation Cell Budgetary Issues: Addressing budget- related concerns for the incubation cell.

Your active participation and valuable inputs are crucial in shaping the quality initiatives of our institution.

Thank you.

Sincerely,



Dr Rimpa Ghosh

IQAC Coordinator

Milli AL- Ameen College (For Girls)
Kolkata

Dated: 21/3/25

MINUTE BOOK - 2028

Date - 08/4/25
Time - 3. PM

Place - Board Room

Members Present -

Mrs. Saeed 08/04/2025

Mrs. Saeed

Md. Shehryar 08/4

Shahid Tabassum 8/4/2025

Sabahat Ambreen 8/4/25

Zain Zain 8/4/25

Asma Abdel. 8/4/25

Adeeb Fatima 6/4/25

Sawidh Jav. 08/04/25.

Supra Ghosh 08/04/25

Mubashir Ali Mubashir. 08/04/2025

08/04/25

08/4/25

08/04/25

Minutes Of The Meeting

Proceedings of the IQAC committee meeting held on Tuesday 8th April, 2025.

The following members were present.

Mr. Md. Ziauddin Hyder, the president of the Governing Body was present as Guest.

The meeting was presided over by the Principal Dr. Samanda Haldar.

Shahnawaz Arfi

Mr. Manzar Jameel

Dr. Shaheda Tabassum

Dr. Sabahat Ambreen

Ms. Zarrin Sattar

Dr. Arshia Iqbal

Dr. Adeeb Fatima

Dr. Samhita Sen

Dr. Rimpa Ghosh

Mr. Mubarak Ali Mubarki

Mr. Afsar Ali

Ms. Shahnita Shaikat

The meeting was attended by a diverse group of members, including faculty and staff from Milli Al-Ameen College (for Girls).

IQAC Meeting Minutes:

Agenda 1: Internship for the fourth semester.

-It was decided that the internship program for students of different departments need be implemented by sending them to various institutions for practical experience.

Agenda 2: Development of Research Cell.

-Strategies for Research is to be developed subsequently.

Agenda-3: Bridge courses in English for the students.

-A meeting will be conducted with students for conducting Bridge Course to enhance their proficiency in English.

- Guest lectures of English Department will be in charge of Bridge Courses by Bistriti Parveen and Samima Parvin.

Agenda -4: Discussion on poor attendance of the students for motivating them.

-The members of the Governing Body and faculty will conduct personal visits to the homes of irregular students.

Agenda -5: Discussion on upgradation of library.

-It was brought to the notice by the members that the upgradation of the library is under process.

Agenda-6: Discussion on student support and progression.

-A Career Counselling and Job Fair will be organized in due course.

Agenda-7: Discussion on introduction of psychological counselling for students.

- Psychological counselling sessions will be arranged for students and teachers by Mr. Asghar Ali.

Agenda-8: Discussion on budget for the Incubation cell.

-The budget for various start-ups are to be drawn up and submitted to the Principal for taking up the matter with Secretary of the G.B for sanctioning the fund for the Incubation Cell.

Miscellaneous:

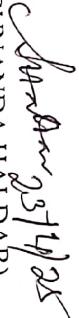
- Internet facilities will be arranged by Arfi Sir on 16th April, 2025.

- Arfi Sir would investigate and resolve the printer issue.


Felicitatlon Ceremony:

- Successful final-year students will be felicitated. prizes will be awarded to the top three position holders, with ₹5,000, ₹3,000, and ₹1,000 for the 1st, 2nd, and 3rd position holders, respectively.
- Prizes will also be given for the highest attendance in college and library

Overall, the meeting minutes provide a clear and concise record of the decisions made during the IQAC Committee meeting, covering various aspects of the College's academic and administrative activities.


(DR. SUNANDA HALDAR)
PRINCIPAL

PRINCIPAL
MILLI AL AMEEN COLLEGE (For Girls)


(DR. RIMPA GHOSH)
IQAC COORDINATOR
IQAC COORDINATOR
MILLI AL-AMEEN COLLEGE
(FOR GIRLS)