

ESTD: 1992

Ph: 8240758323

MILLI AL-AMEEN COLLEGE (for Girls)

(Affiliated to CALCUTTA UNIVERSITY)
Recognised Minority Educational Institution
ESTABLISHED BY MILLI EDUCATIONAL ORGANISATION
43, Hare Krishna Konar Road, Kolkata – 700 014
Mail: millialameencollege2020@gmail.com

Advertisement No. 01

Date: 07.04.2025

Sub: Recruitment to the post of Accountant.

Milli Al-Ameen College (for Girls), a Government Aided Minority College, invites application in the prescribed proforma from Indian Citizens for appointment to the post of Accountant. Last date of submission of application is 25th April 2025.

No. of vacancy: 01 (One)

Pay: As per Government norms.

Qualification: Graduate in Commerce from any University recognised by the Government.

Desirable: Experience in Accounting and Financial Package
Knowledge of Computer

Age: Not more than 39 years on 1st day of April 2025.

Original application form alongwith relevant documents as per proforma in the in a sealed cover must reach the office of the College on or before 25.04.2025 in person/ by speed post.

Name of post and Adv. No. must be indicated on the envelope.

Incomplete applicant shall be summarily rejected.

MILLI ALAMEEN COLLEGE

(for Girls)

Govt. aided Minority Educational Institution Affiliated to **Calcutta University**

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43, Hare Krishna Konar Road, Kolkata 700 014

Application for the post of Accountant.

Name:

Address: (a) Permanent:

(b) For communication:

Mobile No.:

Email:

Date of Birth (dd/mm/yyyy):

Marital Status:

Nationality:

Name of Father/Husband:

Religion:

Education Qualification (from School Final onwards):

Exam. Passed	Year	Institutions studied	Board/University	Class/ Division	% of Marks	Subjects Studied

Additional information if any:

I confirm that all the details given above are correct.

Date:

Signature of the Applicant

NB.

- i. Xerox copies of documents are to be attached with the application.
- ii. The college reserves the right to call a limited number of applicants for interviews based on their qualifications and experience.
- iii. The college reserves the right not to fill any vacancy advertised if circumstances warrant it.
- iv. Interview call letters will be sent by email.
- v. Original documents are to be produced at the time of the interview.